



Eastwood Town Council

120 Nottingham Road
Eastwood
Notts
NG16 3NP

Email townclerk@eastwoodtowncouncil.org.uk

29th January 2020

Monday 3rd February 2020 Meeting of Eastwood Town Council

To; The Town Mayor and Members of Eastwood Town Council

You are hereby summoned to attend the Meeting of Eastwood Town Council to be held at **7.00 pm**, Monday 3rd February 2020, in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the Chamber.

1. To Receive Apologies for Absence

2. Prayers

3. Variation of Order of Business - (if required)

4. Declaration of Members Interests

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item **(c)** of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

5. Public Speaking – (30 Minutes)

(a) If a Police Representative is in attendance, they will be given the opportunity to raise any relevant matter.

(b) If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.

(c) A period of not more than 30 minutes will be made available for members of the public and Members of the Council to comment on any matter. Each Speaker may only speak for a maximum of 5 minutes

- (d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 6. To determine which additional items on any part of the Agenda should be taken with the public excluded.**
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:
- "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 7. To confirm the Non-Confidential Minutes of the Town Council Meeting on 16th December 2019. (Attached at Appendix A).**
- 8. To note the Non-Confidential Minutes of the Arts and Events Committee Meeting on 14th January 2020 and agree the recommendations therein. (Attached at Appendix B).**
- 9. To note the Non-Confidential Minutes of the Policy and Finance Committee Meeting on 21st January 2020 and agree the recommendations therein. (Appendix C – to follow).**
- 10. Town Mayors Announcements**
- 11. Reports of the Town Clerk**
a) Letters of thanks for S 137 Grants have been received from;
 - Citizens Advice Bureau
 - Age Concern
 - Parkinsons Exercise Groupb) A letter of thanks has also been received from LLeisure for the financial contribution and support of the Christmas Lights Switch on Event 2019.
- 12. Co-opted Member**
A Councillor vacancy has been advertised in the Eastwood Hall Ward, following the resignation of a Councillor. This position is now available for co-option, and applications are to be considered for these positions. (Attached at Appendix D)
- 13. Budget 2020/21**
To agree the Budget for 2020/21 (Attached at Appendix E).
- 14. To agree and set the Precept for the ensuing year 2020/2021.**
- 15. Appointment of Internal Auditor**
To appoint Jo Taylor as the Internal Auditor for the accounts 2019/2020.
- 16. Computer Updates**
a) To add an Office 365 Essentials Account for the Caretaker to allow for reliable access to the Room Bookings calendar. £54.72 p.a.

b) To Upgrade existing Office 365 Accounts for Town Clerk and Deputy Town Clerk from Business Essentials to Premium to allow access to Publisher, an essential tool for desktop publishing. £161.28 p.a.
- 17. To consider a funding request for Radford Care Group**
(Letter attached at Appendix F)
- 18. Committee Membership**
To consider any alterations in Committee Membership.
- 19. Co-Option Policy**
To agree and adopt the attached Co-Option Policy (Attached at Appendix G).

20. Local Improvement Scheme Capital Fund 2020 - 2021

To note the receipt of information on this scheme (any applications to be submitted by 28th February 2020). Previously circulated to all Councillors by email.

21. NCC (Eastwood Footpath Nos 11,12 and 13) Extinguishments Order 2020

Nottinghamshire County Council (NCC) are proposing to make the above named Order to remove anomalies from the Definitive Map in Eastwood. Any comments should be forwarded to NCC by 4th March 2020. (Attached at Appendix H).

22. Purchase of Guidance

The Clerk has requested that the following two books be purchased;

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|----|-------------------------|-----------------------------|
| a) | The Law Of Allotments | £24.80 (SLCC Members Price) |
| b) | The Clerks' Manual 2019 | £47.50 (SLCC Members Price) |

23. To Declare a Climate Emergency (Cllr R. Woods)

To consider a Motion introduced by Cllr R. Woods to declare a climate emergency, to include the following:

1. Declare a 'Climate Emergency'.
2. To lead by example by pro-actively reducing our CO2 emissions as an organisation. Commit to Eastwood Town Council being carbon neutral by 2027, in line with Broxtowe Borough Council's commitment.
3. For the Planning and Finance Committee to a draft plan setting out the immediate actions the Council can take to address this emergency and regularly report on progress towards the 2027 target.
4. Seek ways to facilitate and encourage our community in reducing direct and indirect CO2 emissions to less than 2 tonnes per person per year by 2027. This will be incorporated into the Neighbourhood Plan. We will take active steps where possible to encourage:
 - More sustainable transport and more local facilities to reduce the need to travel.
 - Reductions in energy use in homes, businesses and elsewhere
 - Co-operation with organisations seeking to develop low carbon and community-led affordable housing
 - Use and development of renewable energy sources
 - Production, sale and consumption of locally sourced food
 - Reduction in consumption of animal products
5. To work with partners across the town and beyond to influence the policies of other organisations to encourage them to reduce their emissions.
6. Actively lobby the Government to provide the additional powers and resources needed to meet the 2027 target of next meeting of the Town Council Monday 6th April 2020.

24. To Confirm and Agree January 2020 Payments (Attached at Appendix I)

25. Consideration of 2019/20 Accounts to 30th January 2020 and Bank Reconciliation (Appendix J – to follow)

26. Correspondence from Heanor and Loscoe Town Council re East Midlands Railway Consultation (Attached at Appendix K)

26. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the **confidential nature** of the business to be transacted.

27. Meeting Close.