



**Eastwood Town Council**

120 Nottingham Road  
Eastwood  
Notts  
NG16 3NP

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2<sup>nd</sup> July 2018

**Monday 9<sup>th</sup> July 2018 Meeting of Eastwood Town Council**

**To; The Town Mayor and Members of Eastwood Town Council**

You are hereby summoned to attend the Meeting of Eastwood Town Council to be held at 7.00 pm, Monday 9<sup>th</sup> July 2018 in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

Yours sincerely

*Debra Townsend*

Debra Townsend  
Town Clerk

**AGENDA**

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the Chamber.

**1. To Receive Apologies for Absence**

**2. Prayers**

**3. Variation of Order of Business - (if required)**

**4. Declaration of Members Interests**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

**5. Public Speaking – (30 Minutes)**

(a) A period of not more than 30 minutes will be made available for members of the public and Members of the Council to comment on any matter. Each Speaker may only speak for a maximum of 5 minutes

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. To confirm the Non-Confidential Minutes of the Town Council Meeting on 11<sup>th</sup> June 2018. (Attached at Appendix A).

7. To confirm the Non-Confidential Minutes of the Personnel Committee Meeting held on 26<sup>th</sup> June 2018 (to follow).

8. To determine which additional items on any part of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item ( ) to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

## 9. Town Mayors Announcements

### 10. Reports of the Town Clerk.

- a) To report that Broxtowe Borough Council have acknowledged the Town Council's request for a S215 Enforcement Notice to be issued on the Co-op Building. A further response is awaited.
- b) All PAT Testing in the Council Offices has been completed by the Caretaker.
- c) Permission is requested for the Town Clerk to look into options with regard the website.
- d) Response submitted to Broxtowe Borough Council - Specific Sites within Part 2 (Public Examination) of the Core Strategy/Local Plan. These comments will be reported to the Jobs and Economy Committee under the late items procedure. This meeting has been re-arranged to 16<sup>th</sup> July 2018 and it will be considered then.

### 11. Planning Report

All Applications/Decisions have been emailed to Members.

### 12. Remembrance Day Traffic Management Quotation

Members are requested to consider a quotation for £875.00 from HW Martin (Traffic Management), for the provision of traffic management for Remembrance Day.

### 13. Appointment to Shop Watch

Members are asked to appoint a representative to 'Shop Watch', a Town Centre crime reduction initiative.

### 14. Section 137 Grants

To consider 2018 grant allocations.

### 15. Naming of Town Clerk's Office

To consider the naming of the Town Clerk's office following a suggestion from a member of the public for it to be named after Horace Webster, Eastwood Urban District Council's first Clerk (please see Appendix B).

### 16. Accounts 2018 Quarter 1 (to follow).

### 17. To Confirm and Agree July 2018 Payments;

|                        | Payee                       |                 | VAT            | TOTAL           |
|------------------------|-----------------------------|-----------------|----------------|-----------------|
| <b>DIRECT DEBITS</b>   |                             |                 |                |                 |
| 4.6.18                 | Public Works Loan           | 4410.55         |                | 4410.55         |
| 26.6.18                | British Gas - Electricity   | 564.42          | 112.88         | 677.30          |
| 26.6.18                | British Gas – Gas           | 67.52           | 3.37           | 70.89           |
|                        | <b>TOTAL</b>                | <b>£5042.49</b> | <b>£116.25</b> | <b>£5158.74</b> |
|                        |                             |                 |                |                 |
| <b>CHEQUE PAYMENTS</b> |                             |                 |                |                 |
|                        | Staff Payments/Salary       | TBC             |                |                 |
|                        | Premier 1 – Hanging Baskets | 785.00          | 157.00         | 942.00          |
|                        | Citigas – Boiler Service    | 66.63           | 13.33          | 79.96           |

|         |  |                 |                |                 |
|---------|--|-----------------|----------------|-----------------|
|         | Chestnut Garden Services – 050618 - 130618               | 332.00          |                | 332.00          |
|         | Cleaning Services Ltd – Window Cleaning                  | 45.00           | 9.00           | 54.00           |
|         | Time Assured Ltd – Millennium Clock Maintenance          | 120.00          | 24.00          | 144.00          |
|         | Lesley Jane’s Sewing Emporium – Table Cloth for weddings | 40.00           |                | 40.00           |
|         | Konica Minolta - Photocopier                             | 42.60           | 8.52           | 51.12           |
|         | Virgin Media   | 144.52          |                | 144.52          |
|         | Tecserveuk – Fire Alarm Service                          | 52.29           | 10.46          | 62.75           |
|         | <b>TOTAL</b>   | <b>£1628.04</b> | <b>£222.31</b> | <b>£1850.35</b> |
|         |  |                 |                |                 |
|         | <b>INCOME</b>  |                 |                |                 |
| 19.6.18 | Allotments   | 320.00          |                | 320.00          |

**18. Items for Information in the Information Folder;** Barton Bus Investment. All other items of interest have been distributed via email.

**19. Exclusion of the Press and Public**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

**20. To confirm the Confidential Minutes of the Annual Town Council Meeting on 11<sup>th</sup> June 2018. (Attached at Appendix C).**

**21. To confirm the Exempt Minutes of the Personnel Committee Meeting held on 26<sup>th</sup> June 2018 (to follow), and accept the Recommendations therein.**

**22. Deputy Town Clerk**

To report on the recent interviews for the Deputy Town Clerk.

**23. Gratuity Payment**

**24. Meeting Close.**

**Date of Next Council Meeting – September 10<sup>th</sup> 2018 at 7.00 pm.**