



Eastwood Town Council

120 Nottingham Road
Eastwood
Notts
NG16 3NP

Email townclerk@eastwoodtowncouncil.org.uk

4th November 2020

Monday 9th November 2020 Meeting of Eastwood Town Council

To; The Town Mayor and Members of Eastwood Town Council

You are hereby summoned to attend a Meeting of Eastwood Town Council, which will be held under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 at 7 pm on Monday, 9th November 2020. Joining instructions for Councillors and Members of the public to access this Meeting are as follows;

Clerk Eastwood Town Council is inviting you to a scheduled Zoom meeting.

Topic: Eastwood Town Council Meeting

Time: Nov 9, 2020 7:00 pm Greenwich Mean Time

Join Zoom Meeting

<https://us02web.zoom.us/j/83899164806?pwd=QWhpMC9Jak4zcVhVbDBwbnRLVXVRUT09>

Meeting ID: 838 9916 4806

Passcode: 702073

One tap mobile

+442039017895,,83899164806#,,,,,0#,,702073# United Kingdom

+441314601196,,83899164806#,,,,,0#,,702073# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 838 9916 4806

Passcode: 702073

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

AGENDA

Members are asked to email all declarations of interest to the Clerk before the Meeting.

Council are requested to hold one minutes silence in memory of Brian Griffin, a former Councillor and Mayor of Eastwood Town Council.

1. To Receive Apologies for Absence

2. Prayers

3. Variation of Order of Business - (if required)

4. Declaration of Members Interests

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

5. Public Speaking – (30 Minutes)

(a) If a Police Representative is in attendance, they will be given the opportunity to raise any relevant matter.

(b) If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.

(c) A period of not more than 30 minutes will be made available for members of the public and Members of the Council to comment on any matter. Each Speaker may only speak for a maximum of 5 minutes

(d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. To determine which additional items on any part of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. To confirm the Non-Confidential Minutes of the Town Council Meeting on 12th October 2020. (Attached at Annexe A).

8. To Confirm and Agree November 2020 Income and Payments (Attached at Annexe B).

An update may be provided at the Meeting.

9. Consideration of 2020/21 Accounts to 31st October 2020 and Bank Reconciliation.

(Attached at Annexe C).

10. To Agree the next Meeting date as Monday 14th December 2020 at 7.00 pm.

11. Clerks Report

a) To report that the Police have been granted access to the Town Council Chamber to enable them to maintain social distancing, whilst keeping a police presence in Eastwood. This has been agreed for an initial period of 4 weeks.

b) To note that it was agreed at a Council Meeting (12.10.20), that a skip for green waste be provided at both allotment sites once a month, over three days (Fri, Sat, Sun), for a period of 6 months. A contractor has now been appointed and the skips will be sited once a month for the next six months, commencing November 2020.

12. Allotment Report

An allotment report was considered at the Council Meeting (14.9.20). On 12th October, Council agreed to set up an informal working group to further consider the report and make recommendations to Full Council. Recommendations to be considered include;

- a) That the rules be amended to include "any aggressive or abusive behaviour towards other allotment holders, Councillors or staff will result in immediate termination of contract".
- b) That the Council will continue with an allotment representative. Their role will be formalised with the provision of a strimmer/bush cutter to be purchased by the Council and kept on Council premises. This is *strictly* to be used only by the Council authorised representative, and only when the following is in place;
 - i. Full health and safety training
 - ii. Health and safety risk assessment
 - iii. The purchase of all equipment by the Council including full PPE
 - iv. Clarification and confirmation of insurance cover by the Clerk

No further use of electrical equipment on the allotment by the Allotment Representative to take place until the above requirements are in place.

The above is subject to agreement of costs by Full Council following the submission of quotations.

- c) That the Council agrees to join the National Allotment Society for one year only. To be reviewed after the first year, at a cost of £55.00 plus VAT.
- d) Plot holders with more than one plot fall into two categories;
 - i. those who have had their plot before 2012. It was agreed that as it would be difficult to prove if these plot holders had permission or not, there would be no action. Also the new rules were adopted at this time.
 - ii. those who were working two plots, although they were in two different names, and the plot holder doesn't attend. It was agreed that a letter be sent to the *non-attending* plot holder, advising them that it was noted that they did not attend and that the allotment was being cultivated by someone else. This is not allowed under the current rules, and would be monitored by the allotment representative. Following this a decision would be taken by Council whether to cancel the non-attending plot holder's agreement.

13. Remembrance Day

To provide an update on Remembrance Day, and report that a video was recorded before full lockdown was invoked, and this was made available on Sunday 8th November. Costs for 2020 are confirmed as follows;

a)	Lamp-post poppies (100)	£300.00
b)	Wreaths (4)	£68.00
c)	Video Recording (Donation to Eastwood Photographic Society)	<u>£50.00</u>
		£412.00

Eastwood Town Council budgeted £2500.00 for this event, which has sadly been unable to take place due to COVID-19. Councillors are therefore asked to consider making a S137 Grant to the British Legion to support their work.

14. To Update Committee Membership

Due to recent resignations, there are now vacancies on the following Committees, and Council are requested to consider nominations;

- Arts and Events Committee
- Policy and Finance

15. Councillor Training

Notts ALC are not running New Councillor Training at present. However, they have put the materials into an e-learning session which takes about 2 hours, but can be done as several short sessions rather than in one go. It costs £20 per candidate.

There is currently £608.00 in the budget for the rest of 20/21 for training – this is for Staff and Councillors.

16. Notts ALC 75th AGM 19th November 2020

Nominations are requested for a Councillor to attend this event. Cllr J. Shepherd has expressed an interest in attending.

17. Items for Information

All items of interest have been distributed via email.

18. Meeting Close