



**Eastwood Town Council**  
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**MINUTES OF THE MEETING OF EASTWOOD TOWN COUNCIL**

Held at 7.00 pm on Monday 10<sup>th</sup> June 2019

Present: Cllr S. Bagshaw (Mayor) and Cllrs D. Bagshaw, E. Benton, M. Bullock, R. Bullock, P. Hamilton, D. Lopinto, M. Hannah, M. Radulovic MBE, M. Seagrave, R. Skellett, D. Wilcockson and R Woods.

Members of the Public

D. Townsend (Town Clerk) and J. Williamson (Deputy Town Clerk).

**TC100619/1 To Receive Apologies for Absence**

An apology for absence was received from Cllr J. Sainsbury.

**TC100619/2 Prayers**

Reverend David Stevenson gave opening prayers.

**TC100619/3 Variation of Order of Business**

None

**TC100619/4 Declarations of Members Interests**

Cllrs S. Bagshaw declared an interest in Item 18, as an allotment holder, although no declaration of interest form was completed.

**TC100619/5 Public Speaking**

Cllr T. Harper (Notts County Council) congratulated Cllr Susan Bagshaw on becoming the new Mayor of Eastwood, and all Councillors on their recent election success. He also provided an update on matters he was dealing with, including a petition he had served on Notts County Council Highways re Chewton Street, a tree he had requested be taken down on Old Derby Road, looking into an assault on Chewton Street, and researching the use of drugs in the town centre. He also asked all present to let him know if there were any roads which needed attention/resurfacing.

A Resident advised the Council of a concert to celebrate Eastwood Male Voice Choir's Centenary.

Cllr D. Bagshaw read out a report provided from the Police which included an update of incidents in the Eastwood South and Eastwood North and Beauvale areas. The demise of both the local Community Action Team Meeting and Neighbourhood Watch were also discussed.

**TC100619/6 To determine which additional items on the Agenda should be taken with the public excluded.**

None

**TC100619/7 Town Mayor Announcements**

None

**TC100619/8 Reports of the Town Clerk**

None

**TC100619/9 Planning Report**

All applications had been emailed to Members. Cllr Radulovic gave an update on the BBC's Local Plan, and the modification document which was currently being completed.

**Noted**

**TC100619/10 To Confirm the Non-Confidential and Confidential Minutes of the Annual Town Council's Meeting on 13<sup>th</sup> May 2019.**

**RESOLVED to agree and sign the Minutes as a true and accurate record.**

**TC100619/11 To agree;**

- a) proposed changes to the frequency of Full Council Meetings
- b) dates for Full Council for the ensuing year
- b) setting up two further Committees, namely a Policy and Finance Committee and an Arts and Events Committee.
- c) terms of reference for each Committee, including delegation arrangements and day/times of Meetings (to include date of the first Meeting)
- d) number of Members of each Committee and Substitutes if required and quorum
- e) nominations to each Committee

**RESOLVED that**

- a) **the frequency of Meetings be amended to fall in-line with those of Broxtowe Borough Council, to be held approximately every 6 weeks. There to be no Meeting in August.**
- b) **Meeting dates were agreed as per Appendix A attached to the Minutes.**
- c) **That two Standing Committees be set up to include an Arts and Events Committee and a Policy and Finance Committee.**
- d) **Terms of Reference and delegation arrangements to be agreed by each Committee, followed by submission to Full Council.**  
**The date of the first Meetings be;**  
**Art and Events                      Tuesday 25<sup>th</sup> June at 4.00 pm**  
**Policy and Finance                Tuesday 2<sup>nd</sup> July at 4.00 pm.**  
**All subsequent dates to be set by the Committees.**
- e) **Arts and Events have 9 Members, Finance and Policy have 10 Members, and that the quorum be 4. No substitutes are required.**
- f) **That the following Members be allocated to each Committee.**  
**Art and Events Committee – Cllrs S. Bagshaw, E. Benton, P. Hamilton, D. Lopinto, M. Seagrave, R. Skellett, D. Wilcockson, K. Woodhead, R. Woods.**  
**Policy and Finance Committee - Cllrs D. Bagshaw, S. Bagshaw, M. Bullock, R. Bullock, M. Hannah, D. Lopinto, M. Radulovic, MBE, J. Sainsbury, R. Skellett, R. Woods.**

**TC100619/12 Report on Garden Maintenance Service**

A report was submitted giving an update on the number of gardens completed in the current season.

**NOTED**

**TC1010619/13 Co-Opted Members**

Three people had expressed a wish to be co-opted onto the Town Council, and there were currently three vacancies. The prospective candidates were asked to address the Town Council stating their suitability for the position.

**RESOLVED that Pat Hamilton, Domenica Lopinto and Doug Wilcockson be invited to accept the position of Councillor of Eastwood Town Council. All completed and signed the Declaration of Acceptance of Office and joined the Meeting.**

**TC100619/14 Christmas Lights**

It was reported that an email has been received from L Leisure asking for Council's instructions regarding the 2019 Christmas Light Switch On. Members had previously requested that a decision for L Leisure to go ahead with organising this year's Christmas Lights Event, be postponed until after the Parish Elections. The cost requested from Eastwood Town Council to contribute to this event is £7,200 (inc VAT).

**RESOLVED that L Leisure be advised that the Town Council agreed to contribute £7200.00 to the Christmas Lights Switch-on Event. However, it was requested that a different site for the main stage be sought, as it was considered unsuitable, and that consideration be given to the lights, as the quality of display was disappointing. It was also requested that the Mayor, following consultation with L Leisure, write to the owner of an alternative site for the main stage and request that this can be used in 2019.**

**TC100619/16 Review of the Eastwood Town Council Facebook page.**

Members had previously agreed to have an Eastwood Town Council Facebook Page, and had requested that this be reviewed in six months. The page has now been running for six months and members are asked if they wish to retain this.

**RESOLVED that the Facebook page be retained.**

#### **TC100619/17 Beauvale Photography Group**

Members are asked to consider a request from Beauvale Photography Group to hire the Chamber at a reduced rate. Beauvale Photography Group wish to hire the Chamber for a photography exhibition, which has been put on to support activities surrounding the DH Lawrence Festival. Hours of hire are proposed as;

Thursday 5<sup>th</sup> September 1.5 hours for set-up

Friday 6<sup>th</sup> September 5.5 hours

Saturday 7<sup>th</sup> September 6 hours

As this is a not-for-profit organisation, our charges would normally be £149.50 for a total of 13 hours.

**RESOLVED that this request be deferred while the Clerk ascertain if this Group would be prepared to attend and record various events throughout the Civic year.**

#### **TC100619/18 Allotments**

A report was submitted asking Members to consider the rules surrounding the renting of allotments to residents outside the Eastwood Area, and agree any amendments to the Rules and Regulations accordingly.

**RESOLVED that the Allotment Rules be amended to give the Clerk and Deputy Clerk the authority to agree this matter.**

#### **TC100619/19 Meet your Councillor**

With the agreement of the Mayor, it was proposed to hold a 'Meet your Councillor' event. All Councillors are asked to attend, and this event will be advertised on Noticeboards, the Website, Facebook and in the local press.

**RESOLVED that 'Meet your Councillor' events be held on 10<sup>th</sup> July 2019 10.30 am – 12.30 pm, and 15<sup>th</sup> July 2019 6 pm to 7 pm.**

#### **TC100619/20 Annual Governance Statement**

**RESOLVED that the Annual Governance Statement 2018/19 be approved.**

#### **TC100619/21 Accounting Statements**

**RESOLVED that the Accounting Statement 2018/19 be approved.**

#### **TC100619/22 Internal Audit Report**

**RESOLVED that the Internal Audit Statement be approved.**

#### **TC100619/23 To Confirm and Agree May/June 2019 Income and Payments**

Income and payments for May and June 2019 were distributed to all Members.

**RESOLVED to agree all payments and income (attached at Annexe B to the Minutes).**

#### **TC100619/24 Consideration of 2018/19 Accounts to 31<sup>st</sup> May 2019 and Bank Reconciliation.**

The Accounts to 31<sup>st</sup> May 2019 and Bank Reconciliation were circulated to all Councillors.

**RESOLVED that these items be noted and agreed (attached at Annexe C to the Minutes).**

#### **TC100619/25 Exclusion of the Press and Public**

Not required.

The Meeting closed at 8.25 pm.