



**Eastwood Town Council**

120 Nottingham Road  
Eastwood  
Notts  
NG16 3NP

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4<sup>th</sup> June 2019

**Monday 10<sup>th</sup> June 2019 Meeting of Eastwood Town Council**

**To; The Town Mayor and Members of Eastwood Town Council**

You are hereby summoned to attend the Meeting of Eastwood Town Council to be held at 7.00 pm, Monday 10<sup>th</sup> June 2019 in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

Yours sincerely

Debra Townsend  
Town Clerk

**AGENDA**

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the Chamber.

**1. To Receive Apologies for Absence**

**2. Prayers**

**3. Variation of Order of Business - (if required)**

**4. Declaration of Members Interests**

**(a)** Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

**(b)** Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item **(c)** of Public Speaking.

**(c)** The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

**5. Public Speaking – (30 Minutes)**

**(a)** If a Police Representative is in attendance, they will be given the opportunity to raise any relevant matter.

**(b)** If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.

**(c)** A period of not more than 30 minutes will be made available for members of the public and Members of the Council to comment on any matter. Each Speaker may only speak for a maximum of 5 minutes

- (d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 6. To determine which additional items on any part of the Agenda should be taken with the public excluded.**  
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:  
- "In view of the confidential nature of item ( ) to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 7. Town Mayors Announcements**
- 8. Reports of the Town Clerk**
- 9. Planning Report**  
All applications have been emailed to Members.
- 10. To confirm the Non-Confidential and Confidential Minutes of the Annual Town Council Meeting on 13th May 2019. (Attached at Appendix A)**
- 11. To agree;**
- a) proposed changes to the frequency of Full Council Meetings
  - b) dates for Full Council for the ensuing year (Attached at Appendix B)
  - b) setting up two further Committees, namely a Policy and Finance Committee and an Arts and Events Committee.
  - c) terms of reference for each Committee, including delegation arrangements and day/times of Meetings (to include date of the first Meeting)
  - d) number of Members of each Committee and Substitutes if required and quorum
  - e) nominations to each Committee
- Standing Orders and Financial Regulations will be amended following agreement on the above and presented to the following Meeting.
- 12. Report on Garden Maintenance Service (Attached at Appendix C)**  
A report has been submitted providing information on the Garden Service 2019.
- 13. Co-opted Members**  
Three Councillor vacancies have been advertised in the Eastwood Hall Ward, following the recent Parish Council Elections. These positions are now available for co-option, and applications are to be considered for these positions.
- 14. Christmas Lights**  
An email has been received from L Leisure asking for Council's instructions regarding the 2019 Christmas Light Switch On. Members had previously requested that a decision for L Leisure to go ahead with organising this years Christmas Lights Event, be postponed until after the Parish Elections. The cost requested from Eastwood Town Council to contribute to this event is £7,200 (inc VAT).
- 16. Review of the Eastwood Town Council Facebook page.**  
Members previously agreed to go ahead with an Eastwood Town Council Facebook Page, and had requested that this be reviewed in six months. The page has now been running for six months and members are asked if they wish to retain this.
- 17. Beauvale Photography Group**  
Members are asked to consider a request from Beauvale Photography Group to hire the Chamber at a reduced rate. Beauvale Photography Group wish to hire the Chamber for a photography exhibition, which has been put on to support activities surrounding the DH Lawrence Festival. Hours of hire are proposed as;  
Thursday 5<sup>th</sup> September 1.5 hours for set-up  
Friday 6<sup>th</sup> September 5.5 hours  
Saturday 7<sup>th</sup> September 6 hours

As this is a not-for-profit organisation, our charges would normally be £149.50 for a total of 13 hours.

**18. Allotments**

Members are to consider the rules surrounding the renting of allotments to residents outside the Eastwood Area, and agree any amendments to the Rules and Regulations accordingly. (Report Attached at Appendix D).

**19. Meet your Councillor**

With the agreement of the Mayor, it is proposed to hold a 'Meet your Councillor' event on Wednesday 17<sup>th</sup> July 2019 between 10.30 – 12.30. All Councillors are asked to attend, and this event will be advertised on Noticeboards, the Website, Facebook and in the local press.

**20. Annual Governance Statement**

To approve the Annual Governance Statement 2018/19.

**21. Accounting Statements**

To approve the Accounting Statement 2018/19.

**22. Members are asked approve the Internal Audit Report (Attached at Appendix E)**

**23. To Confirm and Agree May/June 2019 Income and Payments (Attached at Appendix F).**

**24. Consideration of 2018/19 Accounts to 31<sup>st</sup> May 2019 and Bank Reconciliation. (To follow).**

**25. Exclusion of the Press and Public**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the **confidential nature** of the business to be transacted.

**26. Meeting Close.**

The date of the next Meeting of the Town Council will be confirmed (see Item 11 above).