



Eastwood Town Council

120 Nottingham Road

Eastwood

Notts

NG16 3NP

Email town.clerk@eastwood-town-council.org.uk

5th February 2019

Monday 11th February 2019 Meeting of Eastwood Town Council

To; The Town Mayor and Members of Eastwood Town Council

You are hereby summoned to attend the Meeting of Eastwood Town Council to be held at 7.00 pm, Monday 11th February 2019 in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the Chamber.

1. To Receive Apologies for Absence

2. Prayers

3. Variation of Order of Business - (if required)

4. Declaration of Members Interests

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item **(c)** of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

5. Public Speaking – (30 Minutes)

(a) If a Police Representative is in attendance, they will be given the opportunity to raise any relevant matter.

(b) If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.

(c) A period of not more than 30 minutes will be made available for members of the public and Members of the Council to comment on any matter. Each Speaker may only speak for a maximum of 5 minutes

- (d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 6. To confirm the Non-Confidential Minutes of the Town Council Meeting on 14th January 2019.**
(Attached at Appendix A)
- 7. To confirm the Non-Confidential Minutes of the Personnel Committee Meeting on 7th February 2019.** (To follow)
- 8. To determine which additional items on any part of the Agenda should be taken with the public excluded.**
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 9. Town Mayors Announcements**
- 10. Reports of the Town Clerk**
- 11. Planning Report**
Notification of Planning Appeal. Change of use from retail (Class A1) to an Adult Gaming Centre (sui generis), 62 Nottingham Road, Eastwood. Members views are sought. (Attached at Appendix B)
- 12. Allotment Maintenance**
The Allotment Maintenance contract is due to be renewed this year. Members views are sought.
- 13. Information Commissioner's Office (ICO) Registration**
Members are advised that in line with current legislation, Eastwood Town Council must register with the ICO in order to comply with Data Protection Regulations. The cost for this is £40.00. Please note that this must be paid by Direct Debit.
- 14. Report on Water Costs for Dovecote Road and Derby Road Allotments and 120 Nottingham Road.** (Attached at Appendix C)
- 15. Internal Auditor**
Members are asked to agree to the appointment of Internal Auditor, Jo Taylor for the 2018/19 accounting period.
- 16. Report on the Local Improvement Grant Scheme.** (Attached at Appendix D)
- 17. Garden Service**
Member's agreement is sought to seek tenders for this service for 2019, with the same criteria as the previous year.
- 18. S137 Grant**
Members are requested to consider making a S137 Grant to the First Responders.
- 19. To consider quotations for the following;**
- Up-dated website. To upgrade to a website that is fully functional, compliant and to allow ETC staff to update in line with current legislation.
 - To up-date the current website and email addresses to .gov.uk (this is currently .org.uk), to allow for a more professional presence.
 - To move the Council computer system onto a Cloud-based application.
 - To provide all Councillors with an Eastwood Town Council.gov.uk email address.
- Three quotations and a report were previously provided to Members for consideration at Full Council on 12th November 2018.*

- 20. To Confirm and Agree January/February 2019 Income and Payments.** (Attached at Appendix E - an up to date copy will be provided at the Meeting).
- 21. Consideration of 2019 Accounts to 31st January 2019 and Bank Reconciliation.** (To follow).
- 22 To agree the Budget and Setting of the Precept for 2019/2020.** (A Draft Budget is attached at Appendix F)
- 23. Items for Information.**
All items of interest have been distributed via email.

24. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the **confidential nature** of the business to be transacted.

- 25. To confirm and agree the Confidential Minutes of the Personnel Meeting on 7th February 2019.**
(To follow)
- 26. Payment of Professional Qualification**
Members are requested to consider the payment of a professional qualification.
- 27. Meeting Close.**

Date of Next Council Meeting – March 11th 2019 at 7.00 pm.