



Eastwood Town Council

120 Nottingham Road
Eastwood
Notts
NG16 3NP

Email town.clerk@eastwood-town-council.org.uk

5th June 2018

Monday 11th June 2018 Meeting of Eastwood Town Council

To; The Town Mayor and Members of Eastwood Town Council

You are hereby summoned to attend the Meeting of Eastwood Town Council to be held at 7.00 pm, Monday 11th June 2018 in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

Yours sincerely

Debra Townsend

Debra Townsend
Acting Town Clerk

AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the Chamber.

1. To Receive Apologies for Absence

2. Prayers

3. Variation of Order of Business - (if required)

4. Declaration of Members Interests

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

5. Public Speaking – (30 Minutes)

(a) A period of not more than 30 minutes will be made available for members of the public and Members of the Council to comment on any matter. Each Speaker may only speak for a maximum of 5 minutes

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. To confirm the Non-Confidential Minutes of the Annual Town Council Meeting on 14th May 2018. (Attached at Appendix A).

7. To confirm the Non-Confidential Minutes of the Personnel Committee Meetings held on 14th May 2018 (Attached at Appendix B) and 21st May 2018 (to follow).

8. To determine which additional items on any part of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

9. Town Mayors Announcements

10. Reports of the Town Clerk.

Members agreement is sought on the following;

- Review of the Terms of Reference for the Personnel Committee (attached at Appendix C)
- Review and Adopt amended Members Code of Conduct (attached at Appendix D)
- Appointment of a Planning Committees and confirmation of;
 - (a) terms of reference (attached at Appendix E)
 - (b) the number of members
 - (c) receipt of nominations
- Review and Adoption of amended Standing Orders (to follow)
- Review and Adoption of amended Financial Regulations (to follow)

11. Planning Report

All Applications/Decisions have been emailed to Members.

12. Confirmation of Wards for new Members

To confirm the specific Wards for the recently co-opted Members (Eastwood Hilltop and Eastwood St Marys Wards).

13. Annual Governance Statement

To approve the Annual Governance Statement 2017/18.

14. Accounting Statements

To approve the Accounting Statement 2017/18.

15. Accounts 2018 Quarter 1

16. To Confirm and Agree June 2018 Payments;

	Payee		VAT	TOTAL
DIRECT DEBITS				
27.5.18	Waterplus	161.33	6.48	167.81
15.5.18	Broxtowe Borough Council	269.00		269.00
	TOTAL			
BACS PAYMENTS				
	Staff Payments/Salary	1547.30		1547.30
	Misc Reimbursements (stationery)	52.91	10.58	63.49
	City Hygiene. Sanitary Disposal Unit (Inv 142277 May 18 – May 19)	250.00	50.00	300.00
	Chestnut Garden Services – 080518 to 210518	1143.00		1143.00
	TOTAL	£3423.54	£67.06	£3490.60
INCOME				
17.5.18	Notts Police	2421.23		2421.23

17. Response to Specific Sites within Part 2 (Public Examination) of the Core Strategy/Local Plan Report to follow.

18. The Co-op Site, Eastwood

19. Items for Information in the Information Folder; Circulated by email.

20. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

21. To confirm the Confidential Minutes of the Annual Town Council Meeting on 14th May 2018. (Attached at Appendix F).

22 To confirm the Exempt Minutes of the Personnel Committee Meetings held on 14th May 2018 (Attached at Appendix G) and 21st May 2018 (to follow), and accept the Recommendations therein.

23. Personnel

To agree Terms and Conditions to be offered to the prospective Town Clerk.

24. Meeting Close.

Date of Next Council Meeting – July 9th 2018 at 7.00 pm.