



Eastwood Town Council

120 Nottingham Road
Eastwood
Notts
NG16 3NP

Email town.clerk@eastwood-town-council.org.uk

6th November 2018

Monday 12th November 2018 Meeting of Eastwood Town Council

To; The Town Mayor and Members of Eastwood Town Council

You are hereby summoned to attend the Meeting of Eastwood Town Council to be held at 7.00 pm, Monday 12th November 2018 in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the Chamber.

1. To Receive Apologies for Absence

2. Prayers

3. Variation of Order of Business - (if required)

4. Declaration of Members Interests

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

5. Public Speaking – (30 Minutes)

(a) A period of not more than 30 minutes will be made available for members of the public and Members of the Council to comment on any matter. Each Speaker may only speak for a maximum of 5 minutes

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 6. To confirm the Non-Confidential Minutes of the Town Council Meeting on 8th October 2018. (Attached at Appendix A)**
- 7. To confirm the Non-Confidential Minutes of the Personnel Meeting on 25th October 2018. (Attached at Appendix B)**
- 8. To determine which additional items on any part of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:
- "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 9. Town Mayors Announcements**
- 10. Reports of the Town Clerk**
 - a) Christmas Light Switch-on posters are available for distribution.
- 11. Planning Report**

All Applications/Decisions have been emailed to Members.
- 12. Co-opted Members**

To report that following recent resignations, two Councillor vacancies had been advertised as per legal requirements and there had been no request for an election. Therefore, these positions are now available for co-option.
- 13. Letters asking for support**

To consider two letters asking for support for Girlguiding trips. (Attached at Appendix C)
- 14. Resuscitation/CPR Training - Cllr D. Bagshaw**

To consider the provision of Resuscitation/CPR Training.
- 15. Garden Service Report**

To note a report on the outcome of the Garden Service 2018. (Attached)
- 16. Section 137 Grant Applications**

To agree the distribution of Section 137 Grants 2018. Members are reminded that the maximum total budget for the current year for S137 Grants is £4000.00. (Report attached).
Please note that full copies of Grant Applications are retained in the Office for Members to view, and will be available at the Council Meeting on 12th November 2018.
- 17. To consider quotations for the following;**
 - a) Up-dated website. To upgrade to a website that is fully functional, compliant and to allow ETC staff to update in line with current legislation.
 - b) To up-date the current website and email addresses to .gov.uk (this is currently .org.uk), to allow for a more professional presence.
 - c) To move the Council computer system onto a Cloud-based application.
 - d) To provide all Councillors with an Eastwood Town Council .gov.uk email address.
Three quotations are provided. (Report to follow).
- 18. Eastwood Town Council Facebook Page**

To consider the provision of a Facebook Page to promote both Council and other local events, and to encourage public involvement and participation.
- 19. Local Improvement Scheme**

To consider and agree any project suitable for the Local Improvement Scheme. (Attached at Appendix D).
- 20. Electricity Contract**

To consider the renewal of the electricity contract for 120 Nottingham Road, Eastwood.

- 21. To Confirm and Agree October/November Income and Payments. Attached at Appendix E (an up to date copy will be provided at the Meeting).**
- 22. Consideration of 2018 Accounts to 30th October 2018 and Bank Reconciliation. (To follow).**
- 23. Items for Information.**
All items of interest have been distributed via email.

24. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the **confidential nature** of the business to be transacted.

- 25. To confirm the Confidential Minutes of the Town Council Meeting on 8th October 2018. (Attached at Appendix F)**
- 26. To confirm the Confidential Minutes of the Personnel Meeting on 25th October 2018. (Attached at Appendix G)**
- 27. Meeting Close.**

Date of Next Council Meeting – December 10th 2018 at 7.00 pm.