



Eastwood Town Council
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MINUTES OF THE ORDINARY MEETING OF EASTWOOD TOWN COUNCIL

Held under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 at 7pm on Monday 15th September 2020.

Present: Cllr S. Bagshaw (Mayor) and Cllrs D. Bagshaw, J. Holmes, M. Bullock, R. Bullock, A. Parker, M. Radulovic MBE, M. Seagrave, K. Woodhead and R. Woods.
D. Townsend (Town Clerk), J. Williamson (Deputy Town Clerk).
1 member of the public.

TC140920/1 To Receive Apologies for Absence

Apologies for absence were received from Cllrs E. Benton and P. Hamilton, and A. Harper (Nottinghamshire County Council),

TC140920/2 Variation of Order of Business

None

TC140920/3 Declarations of Members Interests

Cllrs S Bagshaw, D Bagshaw and K Woodhead declared personal interests in Minute Number TC150920/12, as allotment holders.

TC140920/4 Public Speaking

a) Police Report

Cllr D. Bagshaw gave an update on crime figures, provided by Sergeant Alison Bryan who was unable to attend the Meeting.

b) Councillor Radulovic provided a report as a District Councillor and reported that:-

- The Covid-19 Infection rates for Broxtowe Borough Council had risen from 11 to 23.8 which showed an alarming incline. It was believed these figures related to cases in Beeston North the Kimberley areas of the Borough.
- The Sun Inn car park had been identified as a suitable area for Covid-19 testing and this would be implemented immediately in the event of a further increase in the rate of infection for the area.
- 2 town centre marshalls had now been employed to go around all the shops and businesses in the Borough to inform them of their obligations in regard to Covid-19.
- Broxtowe would be visiting shops and businesses in Eastwood as part of the Town Recovery project to say thank you to businesses for their work during the pandemic. Cllr Radulovic invited Cllr S Bagshaw to join them, which she accepted.
- Amazon and Hermes had now moved into the new Panattoni Business Park, another business would soon be filling the third available building soon.
- The Christmas Lights event had now been cancelled for this year, but there were plans for the town to still have lights up.
- Remembrance Sunday would also be a scaled back event, but the Council were looking into possibilities for live streaming of a small church service. This would be confirmed.
- A bid had been put in for Durban House, to allow the Borough Council to convert it into a business hub.
- Business rate collection was down from £27m to £11m, and the Borough Council were lobbying the Government for financial compensation.
- The decision to go ahead with the new junction at Three Tunns Road had been disappointing, however this would not affect the plans for a leisure facility and other sites were currently being looked at.
- There was increased evidence of fly-tipping in the area.

TC140920/5 To determine which additional items on any part of the Agenda should be taken with the public excluded.

None

TC140920/6 Co-option A Councillor vacancy had been advertised in the Eastwood Hall Ward, following the resignation of a Councillor. An application had been received, and the prospective candidate was asked to address the Town Council stating their suitability for the position.

RESOLVED that Jayne Holmes become a Councillor of Eastwood Town Council in the Ward of Eastwood Hall. Due to the current Covid-19 regulations a Declaration of Acceptance of Office would be completed as soon as possible after the Meeting. Cllr Holmes joined the Meeting.

TC140920/7 To confirm the Non-Confidential Minutes of the Town Council Meeting on 13th July 2020. RESOLVED to agree and sign the Minutes as a true and accurate record.

TC140920/08 To Confirm and Agree September 2020 Income and Payments

RESOLVED that all income and payments be noted and agreed (attached at Appendix A to the Minutes).

TC140920/9 Consideration of 2020/21 Accounts to 31st August 2020 and Bank Reconciliation.

RESOLVED that the accounts and bank reconciliation as submitted be approved.

TC140920/10 To Agree the next Meeting date as Monday 12th October 2020 at 7.00 pm.

RESOLVED that the next meeting be held on Monday 12th October 2020 at 7.00pm, and a possible change to the meeting night be discussed on a future agenda.

TC140920/11 Councillor Resignation.

To report the resignation of Russell Skellett, and advertisement of a vacancy in Eastwood Hilltop Ward.

TC140920/12 Allotments

a) Allotment Report – R Bullock

Cllr Bullock presented his allotment report. Councillors discussed the issues raised in the report at length.

NOTED

b) Green Waste Skip

RESOLVED that a Green Waste Skip should be placed at both allotment sites, over a weekend period, monthly, on a temporary basis for six months, in replacement of burning day. The Town Clerk be given delegated authority to order this skip from Broxtowe Borough Council.

TC140920/13 Website Accessibility

The Clerk reported that the Councils Website was not compliant with new Website Accessibility regulations. She reported that the Town Council currently does not have a website provider and that the alterations to the site were not something that the office could perform. The Clerk made the following recommendations;

RESOLVED that the Town Clerk;

- 1) Contact three companies (all to be specialists in Local Government), and request quotations for a new website, to include design, commissioning and training, ensuring WCAG 2.1 compatibility.**
- 2) Costs be submitted to set up a .gov.uk domain name.**
- 3) Costs be submitted to set up eastwoodtc.gov.uk email addresses for all Councillors, to ensure compliance with GDPR Regulations.**

TC140920/14 Remembrance Sunday

Cllr Radulovic reported that it was unlikely that Remembrance Sunday would take place this year due to the pandemic. Councillors felt that it would be fitting to still honour the day in some way, perhaps with a small church service being live streamed via the web.

RESOLVED Cllr Radulovic to provide an update on the situation when one was available.

TC140920/15 Natwest Bank Accounts

To note that The Council currently has two bank accounts at Natwest Bank, however steps are being taken to release the funds to be transferred to the Councils current TSB Account. Councillor S. Bagshaw reported that this matter was in hand.

NOTED

TC140920/16 Model Publication Scheme

This item was postponed and would be considered at the next Meeting.

TC140920/17 S137 Grants

To consider advertising for applicants for the 2020 S137 Grants. Due to Covid-19, this had been delayed. The current budget allocated to this was £3,000.

RESOLVED to advertise for applications for S137 Grants.

TC140920/18 Update on the Neighbourhood Plan

It was reported that due to the current pandemic the Neighbourhood plan had been delayed. However Councillors felt that this should be made a priority as soon as it was possible to continue.

NOTED

TC140920/19 Consultation on Proposals for Reform of the Planning System in England

Councillors were made aware of the new Proposals for Planning Reform, and the link to the consultation document.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907647/MHCLG-Planning-Consultation.pdf

Cllr Radulovic reported that the new proposals could make a big impact on communities for years to come and that it was imperative that Councillors were aware of this. It was reported that these proposals would simplify the planning process but that this may have implications for the public in the future.

RESOLVED Cllr Radulovic to invite a Planning Officer from Broxtowe Borough Council to explain the proposals before the start of the next Council meeting.

TC140920/20 Correspondence

a) Letter regarding the use of the bowling green at Coronation Park .

RESOLVED Town Clerk to reply stating that this was a Broxtowe Borough Council issue.

b) Letter regarding weeding in the Town Centre.

RESOLVED Town Clerk to contact Broxtowe Borough Council to ask for extra weeding of the areas mentioned.

TC140920/21 Certificate in Public Financial Management

To consider the Deputy Clerks request to take the above qualification. The qualification is aimed at people working in Public Sector Finance and provides a grounding in Planning and Budgeting, Budget Execution, Accounting and Reporting and Audit, Governance and Oversight all specific to the Public Sector. The course is currently available at a reduced cost of £192 (full price £240).

RESOLVED that the Deputy Clerk undertakes the course at a cost of £192.

TC140920/22 Exclusion of the Press and Public

RESOLVED that Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the **confidential nature** of the business to be transacted.

TC140920/23 Allotment Fencing at Dovecote Road

RESOLVED to accept the quotation to repair the fence at £970.

TC140920/24 2020-21 National Salary Award

To note the effect of the new NJC Salary Scales to be awarded to all staff under NJC Terms and Conditions effective from April 1st 2020.

NOTED

The Meeting closed at 9.30pm.

PAYMENTS TO APPROVE

Date	Cheques	Name	Description	VAT	Total inc VAT
14/09/2020	BACS	Konica Minolta	Photocopier	£8.52	£51.12
14/09/2020	BACS	Scribe	Annual Accounts Software	£61.60	£369.60
14/09/2020	BACS	City Hygiene	Sanitary Disposal	£52.00	£312.00
14/09/2020	BACS	Pells Chartered Accountants	Payroll	£48.00	£288.00
14/09/2020	DD	Zoom	Online Meetings (July)	£2.40	£14.39
14/09/2020	DD	Zoom	Online Meetings (August)	£2.40	£14.39
14/09/2020	DD	Zoom	Online Meetings (September)	£2.40	£14.39
14/09/2020	DD	Fuse	Office 365 Business (July)	£5.28	£31.68
14/09/2020	DD	Fuse	Office 365 Business (August)	£5.28	£31.68
14/09/2020	BACS	Lyreco	Stationery	£31.62	£189.72
14/09/2020	BACS	D Townsend Expenses	Retirement Gift and Flags for VJ Day.	£7.31	£43.84
14/09/2020	BACS	Shred It	Shredding for Office	£16.87	£101.24
14/09/2020	BACS	Chestnut Garden Services	Garden Service Cuts 1 and 2		£1,543.00
14/09/2020	BACS	Midland Asbestos Removal	Removal of further asbestos found at Dovecote Rd	72.00	£432.00
14/09/2020	DD	Virgin Media	Broadband/Internet (July)	12.00	£72.00
14/09/2020	DD	Virgin Media	Broadband/Internet (August)	12.29	£73.72
14/09/2020	DD	Scottish Power	Gas (July)	1.63	£34.31
14/09/2020	DD	Scottish Power	Gas (August)	2.38	£50.00
14/09/2020	DD	Scottish Power	Electricity (July)	63.43	£380.60
14/09/2020	DD	Scottish Power	Electricity (August)	59.83	£359.00
14/09/2020	BACS	Time Assured Limited	Millenium Clock Maintenance	24.00	£144.00
14/09/2020	BACS	Wages and Salaries	Wages and Salaries		£3,463.29
14/09/2020	BACS	HMRC	PAYE/NI		£651.19
14/09/2020	BACS	Notts CC	Pension		£1,075.31
				£491.24	£8,665.16

INCOME TO APPROVE

Date	Name	Description	VAT	Total
09/07/2020	Allotment Rent	Allotment Rent		40.00
10/07/2020	TSB Reserves	Bank Interest		35.35
14/07/2020	Yoga	Chamber Rent from March		49.50

14/07/2020	Allotment Rent	Allotment Rent		435.00
15/07/2020	Better Than Hypnosis	Rent		1,057.00
21/07/2020	Allotment Rent	Allotment Rent		95.00
29/07/2020	Allotment Rent	Allotment Rent		40.00
31/07/2020	Allotment Rent	Allotment Rent		95.00
06/08/2020	Nottinghamshire Police	Service Charge	144.96	1,017.44
07/08/2020	Better Than Hypnosis	Service Charge	52.68	392.11
10/08/2020	TSB Reserves	Bank Interest		21.54
12/08/2020	Allotment Rent	Allotment Rent		95.00
			<u>197.64</u>	<u>3,372.94</u>