



Eastwood Town Council
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MINUTES OF THE MEETING OF EASTWOOD TOWN COUNCIL
Policy and Finance Committee

Held at 4.00 pm on Tuesday 24th September 2019

Present: Cllr D. Bagshaw (Chair), M. Radulovic MBE, R. Skellett and R. Woods.
D. Townsend (Deputy Town Clerk).

PF240919/1 To Receive Apologies for Absence

Apologies for absence were received from Cllrs M. Bullock, M. Hannah and S. Bagshaw.

PF240919/2 Variation of Order of Business

None

PF240919/3 Declarations of Members Interests

None

PF240919/4 To determine which additional items on any part of the Agenda should be taken with the public excluded

None

PF240919/5 To agree the Minutes of the Meeting held on 6th August 2019

Resolved: To agree the Minutes as a true and accurate record.

PF240919/6 FINANCE

i) To Confirm and Agree August 2019 Income and Payments.

Resolved to agree all Income and Payments (attached at Annexe A to the Minutes).

ii) Consideration of 2018/19 Accounts to 30th July 2019.

Resolved to agree and note 2018/19 Accounts to 30th July 2019. (attached at Annexe B to the Minutes).

iii) Due to Meetings not always coinciding with payment of salaries, it was requested that Councillors agreed to pay salaries/pension as a standing item, to be reported back at either the preceding Meeting whenever possible, or at the next possible Meeting if this is the case.

Resolved that salaries/pensions are paid as a standing item, to be reported back at either the preceding Meeting whenever possible, or at the next possible Meeting. If a salary, for whatever reason, is for anything other than agreed, contracted hours, and cannot be presented to Policy and Finance Committee or Council before payment date is due, it must be authorised by The Mayor and the Leader.

iv) Making Tax Digital. The Clerk had advised at a previous Meeting of the changes to the way VAT was submitted, and that it may necessitate purchasing additional software to comply with Making Tax Digital. Three quotations had been received, and Council were asked to give agreement to purchase an accountancy package as per the attached report which included five quotations. It was advised that this was not currently accounted for in the 2019/20 budget as it was an unknown requirement.

Resolved that the Clerk be authorised to purchase Scribe at a cost of £308.00 plus VAT per annum.

PF240919/8 NEIGHBOURHOOD PLAN

Cllr Radulovic reported that Part 2 of the Local Plan had not yet been released by Broxtowe Borough Council and that it was still necessary to wait for this document to be released before any further action be taken on the Neighbourhood Plan.

PF240919/9 PLANNING

Planning applications were sent out prior to the meeting to be noted.

PF240919/10 CRIME AND DISORDER

i) The Clerk reported that Inspector Simon Riley had been invited to the Meeting but had sent his apologies as he was unable to attend.

Cllr D. Bagshaw reported that there had been a recent knife amnesty initiative, but there hadn't been a collection point in Eastwood. He agreed to pursue this the next time this initiative took place.

ii) It was reported that ShopWatch was being reinstated in Eastwood.

PF240919/11 GRANTS

Applications for S137 Grants were being received and would be evaluated after the closing date.

PF240919/12 PERSONNEL

Nothing to report.

PF240919/13 EXCLUSION OF THE PRESS AND PUBLIC

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the **confidential nature** of the business to be transacted.

PF240919/14 To agree the Exempt Minutes of the Meeting held on 6th August 2019

Resolved: To agree the Minutes as a true and accurate record.

PF240919/14 HAZEL BRAITHWAITE AWARD

Resolved: That an individual be nominated to be agreed by Council.

The Meeting Closed at 4.35 pm.

The date of the next meeting is to be agreed.