



Eastwood Town Council
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1st October 2019

To; Members of Eastwood Town Council Arts and Events Committee

Cllrs S. Bagshaw (Mayor), E. Benton, P. Hamilton, M. Seagrave, R. Skellett, D. Wilcockson, K. Woodhead, R. Woods.

You are hereby summoned to attend an **Arts and Events Committee Meeting** of Eastwood Town Council to be held in The Chamber at 120 Nottingham Rd, Eastwood, Notts, NG16 3NP on **Tuesday 8th October 2019**, which will commence at **4.00 pm**.

Yours sincerely

Debra Townsend

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Town Clerk

Agenda

Members are asked to sign the attendance sheet for the Meeting and to complete the declarations of interest sheet (if appropriate).

1. To Receive Apologies for Absence

2. Variation of Order of Business

3. Declarations of Members Interests

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
- (b) Where a Member indicates that they have a Disclosable Pecuniary Interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking (if relevant).
- (c) Members will be asked to confirm that the record is correct for Declarations of Interests for matters other than Disclosable Pecuniary Interests.

4. To determine which additional items on any part of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

5. To confirm the Minutes of the Meeting held on 10th September 2019 as a true record.

6. PROGRAMME OF PLANNED EVENTS

To review any planned events.

7. CHRISTMAS LIGHTS

To discuss any actions to be taken before the next Meeting.

8. REMEMBRANCE DAY (Cllrs Woodhead and Wilcockson)

- a. Councillors to suggest readers for the service.
- b. Allocate a volunteer to ensure Parade is in the correct order from the Church.
- c. Allocate a volunteer to oversee correct order of laying of the wreaths.
- d. Confirm if book of remembrance is required.
- e. Allocate a third volunteer for teas and coffees after the service in the council chamber.
- f. Discuss any further actions that need to be undertaken.

9. ALLOTMENTS

- a. Consider purchasing a CCTV camera for the allotments.
- b. Letter from resident of Hilltop Rise regarding fencing to the boundary of the allotments – See Appendix A.
- c. Asbestos on Allotment Plots – See Appendix B.
- d. To discuss any other matters arising.
- e. Photograph from resident of Charles Avenue raising a tree issue – Appendix C.

10. GARDEN SERVICE

To discuss any actions to be taken before the next Meeting.

11. TOWN FLORAL DISPLAY

To discuss any actions to be taken before the next Meeting.

12. DATE OF NEXT MEETING

13. Meeting Close