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**MINUTES OF THE MEETING OF EASTWOOD TOWN COUNCIL
Arts and Events Committee**

Held at 3.00pm on Tuesday 10th September 2019

Present: Cllr P Hamilton (Chair), S. Bagshaw (Mayor), M. Seagrave, R Skellett, K Woodhead, R Woods and J. Williamson (Deputy Town Clerk).

AE100919/1 To Receive Apologies for Absence

Apologies were received from Cllr D Wilcoxson.

AE100919/2 Variation of Order of Business

None.

AE100919/3 Declaration of Members Interest

Cllrs S Bagshaw and K Woodhead declared a personal interest in Minute Number AE100919/9 as an allotment holder.

AE100919/4 To determine which additional items on any part of the Agenda should be taken with the public excluded.

None.

AE100919/5 To agree the Minutes of the Meeting held on 6th August 2019.

Resolved: To agree and sign the Minutes as a true and accurate record.

AE100919/6 PROGRAMME OF PLANNED EVENTS

a) Mayflower Pilgrims in Nottinghamshire 400th Anniversary – to consider any plans for this event.

Resolved: To add this item to a future agenda.

AE100919/7 CHRISTMAS LIGHTS

The next Christmas Lights Steering Group Meeting is 24th September 2019

AE100919/8 REMEMBRANCE SUNDAY

A quotation of £199.80 for hire of radios for the 2019 Remembrance Day Service was presented and members agreed to go ahead with the quotation.

Members decided that they would go ahead with the purchase of flowers for the entrance to the memorial as in previous years. Deputy Clerk to obtain quotations from Deans and Hilltop Florist.

Cllr R Skellett agreed to take the lectern and chairs up to the memorial at Plumtre Way on the morning of the service.

It was pointed out that the memorials were cleaned last year and that this was not needed this year.

Volunteers were requested to help deliver the road closure flyers to all affected properties. Clerk to email all councillors.

It was requested that the Deputy Clerk approach Bob Charlesworth to be the Head Steward as he had done this previously to good effect.

Volunteers were requested for preparing Tea and Coffee in the council offices on the morning of the service.

Clerk to email all councillors. Cllr R Skellett has asked a relative to prepare cakes for the morning.

It was reported that the Royal British Legion would not be attending the service this year due to other commitments.

Resolved: To take all necessary action relating to the above items.

AE100919/9 ALLOTMENTS

It was reported that there had been an issue where an individual had broken into the allotment site at Dovecote Road and there had been some malicious damage to plot holders produce. The padlock on the gates to the allotments had been broken with bolt croppers. A few plot holders had volunteered to keep the gates locked in the evening until a new system of locking the gates could be sought. It was agreed that if the allotments holders could source a new padlock the council would cover the cost. The incident has been reported to the police and the crime number is 19000480393. Allotment holders were switching the water supply off at night to avoid it being left on maliciously. It was reported that the Broxtowe Borough Council mobile cctv camera was no longer in operation but that it should be put on the next agenda to discuss cctv for the site.

AE100919/10 GARDEN SERVICE

Nothing to report.

AE100919/11 FLORAL DISPLAYS

It was reported that the current contract with Premier 1 (UK) Ltd was due for renewal at the end of the year.

Resolved: Deputy Clerk to obtain quotes for the 2020 Floral Display at the end of the current contract.

The meeting closed at 3.55pm.

Date of Next Meeting – Tuesday 4pm on the 8th October 2019