



Eastwood Town Council

120 Nottingham Road

Eastwood

Notts

NG16 3NP

Email town.clerk@eastwood-town-council.org.uk

4th September 2018

Monday 10th September 2018 Meeting of Eastwood Town Council

To; The Town Mayor and Members of Eastwood Town Council

You are hereby summoned to attend the Meeting of Eastwood Town Council to be held at 7.00 pm, Monday 10th August 2018 in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the Chamber.

1. To Receive Apologies for Absence

2. Prayers

3. Variation of Order of Business - (if required)

4. Declaration of Members Interests

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

5. Public Speaking – (30 Minutes)

(a) A period of not more than 30 minutes will be made available for members of the public and Members of the Council to comment on any matter. Each Speaker may only speak for a maximum of 5 minutes

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. To confirm the Non-Confidential Minutes of the Town Council Meeting on 9th July 2018. (Attached at Appendix A).

7. To confirm the Non-Confidential Minutes of the Personnel Committee Meetings held on 25th July, 8th August and 23rd August 2018. (Attached at Appendices B, C and D).

8. To determine which additional items on any part of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

9. Town Mayors Announcements

10. Reports of the Town Clerk.

- To report receipt of letter from a Resident. (Attached at Appendix E).
- To report receipt of a letter from a Resident dated 21st August 2018. (Attached at Appendix F).
- To report response from Broxtowe Borough Council re 205 Nottingham Road, Eastwood.
- Member training.

11. Planning Report

All Applications/Decisions have been emailed to Members.

12. Remembrance Day

To discuss and agree arrangements for Remembrance Day. (Please see email at Appendix G).

13. Neighbourhood Plan

Members are requested to review progress and agree the next steps. (Attached at Appendix H). (Unfortunately, this can't be emailed due to it's size).

14. Alterations to the Police Office

The Police have approached Eastwood Town Council with a request that they be allowed to install an extra toilet in their office on the 1st Floor, Nottingham Road. All costs would be covered by the Police. Members instructions are requested.

15. 11th Edition of Local Council Administration

Agreement is sought to purchase the 11th Edition of Local Council Administration by Charles Arnold Baker. The cost is £103.99 (currently reduced from £129.99).

16. Chamber Booking Costs for Weddings.

Agreement is sought to reconsider the costs for use of the Chamber for weddings.

17. Personnel Committee

To appoint additional Members to the Personnel Committee.

18. To Confirm and Agree August/September Payments (an up to date copy will be provided at the Meeting);

	Payee		VAT	TOTAL
DIRECT DEBITS				
16.07.18	Broxtowe Borough Council	269.00		269.00
	TOTAL	£	£	£
CHEQUE PAYMENTS				
21.08.18 Chqs 00029/30	August Salaries	2184.81		2184.81
21.08.18 Chq 000025	Konica Minolta Photocopier Inv 1138248589	51.12		51.12

21.08.18 Chq 000028	Chestnut Garden Services Inv w/e 30.7.18	223.00		
21.08.18 Chq 000026	Chestnut Garden Services Inv w/e 13.7.18, 23.7.18, 22.6.18, 29.6.18, 6.7.18	1049.00		1049.00
10.09.18 Chq 0000	Premier 1 (Hanging baskets) Inv 0068 and 0065	confirm		
10.09.18 Chq 0000	Cleaning Services Ltd Inv 9677	45.00	9.00	54.00
10.09.18 Chq 0000	Chestnut Garden Services Inv w/e 20.8.18, 24.8.18	527.00		527.00
10.09.18 Chq 0000	Waterplus Inv	confirm		
26.09.18	September Salaries	confirm		
	TOTAL	£	£	£
INCOME	Shop - Utilities	405.33		405.33

19. Items for Information in the Information Folder; All items of interest have been distributed via email.

20. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

21. To confirm the Confidential Minutes of the Annual Town Council Meeting on 9th July 2018. (Attached at Appendix I).

22. To confirm the Exempt Minutes of the Personnel Committee Meeting held on 25th July, 8th August and 23rd August 2018, and accept the Recommendations therein. (Attached at Appendix J, K, L).

23. Personnel Update

To provide an update on current Personnel issues.

24. Meeting Close.

Date of Next Council Meeting – October 8th 2018 at 7.00 pm.